



**CENTRAL BOARD OF SECONDARY EDUCATION  
REGIONAL OFFICE, DEHRADUN**

(An Autonomous Organization under the Union Ministry of HRD, Govt. Of India)

99, Kaulagarh Road, Dehradun, Uttarakhand - 248001  
Phone: 0135-2757444 / 0135-2757766; Fax : 0135-2757733  
Email - rostdn@cbse.gov.in, rostdn.cbse@gmail.com.

CBSE/RO/DDN/EXAM-X/2015/SC14- **59126**

Dt: 22.06.2015

The Principal (**59126**)  
Mother Teresa Public School,  
Near Shanti Dham Hospital Road,  
Sarsawa, Tehsil Nakur Distt Saharanpur,  
Uttarakhand-247232

**SUB: Fresh composite Provisional, Affiliation and Allotment of School No. - reg.**

Sir / Madam,

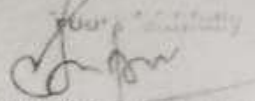
This has reference to CBSE, letter no. CBSE/FF/SL-02239-1516(2132020)/2015/933231 dated 14.09.2015, whereby, Fresh Composite Provisional Affiliation for Secondary School Examination of the Board for a period of **Three years w.e.f. 01.04.2015 to 31.03.2018** has been granted to your school with Affiliation Code **2132020**. Being a newly affiliated school situated under the jurisdiction of CBSE, Regional Office, Dehradun your school has been allotted School No. **59126** for further correspondence and control. You are requested to mention the school number on each communication made with this office whatever may be, in view of ensuring prompt / proper disposal of Dak request accordingly.

This office expects that school must follow the provisions as prescribed in the Affiliation Bye-laws of the Board including instructions contained in Examination Bye-laws and issued by the Board from time to time. For this, head of the institution must motivate and encourage the teachers and other staff for thorough study of the Bye-laws, rules provisions and syllabus curriculum of the Board including learning and implementation of Continuous and Comprehensive Evaluation system (CCE) as introduced by the Board upto Secondary level. Being a newly affiliated institution of the Board to know about CCE scheme and its implementation, you are requested to procure all the CCE manuals including books pertaining to the course under this scheme from this office, so that system be strengthened as per instructions of the Board in the larger academic interest of the students.

The school is further required to introduce Admission Form, Transfer Certificate and Admission/Withdrawal Register to maintain complete records of the students for which sample formats of the same are enclosed for implementation in view of maintaining complete records of the student concern as well as ascertaining uniformity of the documents among the schools of the Region / CBSE.

Besides above, to ensure accuracy and speedy communication including submission of the data pertaining to the students, examination upto secondary level and other communication too. The Board has introduced submission of the data through online. Therefore, you are requested to provide and register email id of the school, telephone no. and fax no. including mobile no. of the head of the institution within a week's time from the receipt of this letter for updation of the particulars at this end. This helps the Board to prompt communicate with school as per requirement.

You may also submit a compliance report with regard to special condition laid down in the affiliation letter issued by the CBSE, Delhi and also status be intimated to this office within a month positively.

  
(Manoj Srivastava)  
Secretary / Regional Officer

  
**MANAGER**  
**MOTHER TERESA PUBLIC SCHOOL**  
**AFFILIATION NUMBER- 2132020**  
**SARSAWA (SAHARANPUR)-247232**

